



## MEMORANDUM OF NOTIFICATION TO POTENTIAL BIDDERS

CITY OF SAN BRUNO

FINANCE DEPARTMENT

DATE: ~~August 22, 2005~~  
Revised September 15, 2005

TO: Invited Parties

FROM: Nick Pegueros, Assistant Finance Director

SUBJECT: Professional Auditing Services

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The City of San Bruno is soliciting proposals from qualified firms of certified public accountants to audit the City of San Bruno's financial statements for the fiscal year ending June 30, 2005, with option of auditing the City's financial statements for the four subsequent fiscal years. Audit firms expressing interest will be provided with a copy of a request for proposal (RFP).

Please indicate your interest in receiving a copy of the RFP by making a request in writing to the following address:

Nick Pegueros  
City of San Bruno  
567 El Camino Real  
San Bruno, CA 94066-4247

Final bids are due October 15, 2005. All questions and correspondence should be directed to Nick Pegueros in writing at the above address or by fax to (650) 876-0256.